



Memorial & Tribute Gifts Frequently Asked Questions

Thank you for your interest in making a gift to The Indianapolis Public Library Foundation in memory or in honor of someone special.

Can friends and family donate to The Indianapolis Public Library Foundation in memory or in honor of someone?

Yes. Memorial and tribute gifts can be made online with a credit card or by sending cash or a check, with the name of person you are recognizing printed in the memo line, payable to "IndyPL Foundation." Mail checks or cash to:

The Indianapolis Public Library Foundation
Post Office Box 6134
Indianapolis, IN 46206.

Do you have a permanent way to honor someone's memory?

Yes. Gifts totaling more than \$500 are eligible for a custom ceramic book tile shaped like the spine of a book that can be installed at a Library branch. If you are interested in a book tile, you can fill out [this form](#) or contact the Foundation at 317-275-4700 or foundation@indyplfoundation.org if you have questions.

I want to honor or remember someone who always went to the same branch. Can my gift go to a specific branch?

Yes. On the online gift form question "Please apply this gift to" select the correct branch from the dropdown menu. If you mail cash or a check, please include a note designating a specific branch.

My loved one always appreciated the Library's programs. Can a memorial or tribute gift be designated to a program?

Yes. On the online gift form question "Please apply this gift to" select the fund that matches the honoree's interests. If you mail cash or a check, please include a note designating a specific fund.

Can the Library buy a book or other material with a gift I make in memory or honor of someone?

Yes. For every \$25 given in memory of someone, the Library will place a bookplate with the name of your loved one or honoree inside the material purchased. To direct your gift in this way, select "Collections/Technology Fund" on the online form or write "Collection" on your check or form. Due to capacity,



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the Library cannot guarantee purchase of or bookplate placement in specific titles or subjects.

Can a memorial book be permanently placed at my loved one's favorite branch?

No. To allow the greatest number of patrons access to Library materials, memorial books are part of a "floating collection," so they can be requested by any person at any Library location.

My family and friends would like to combine our resources to make one larger gift in recognition for a loved one. Can we do that?

Yes, gifts from multiple people may be combined to purchase a book title or other recognition opportunity. Please contact the Foundation at 317-275-4700 or foundation@indyplfoundation.org.

How can I thank those who make gifts in my loved one's memory?

Please inform the Library Foundation that you are directing others to make gifts in honor of your loved one and provide us contact information for yourself (foundation@indyplfoundation.org or 317-275-4700). We will send you a list of the names and addresses of those who give in your loved one's memory. The amount of each memorial gift is kept confidential by the Library Foundation.

I still have questions. Who should I contact?

Please contact the Indianapolis Public Library Foundation at 317-275-4700 or foundation@indyplfoundation.org. Any of the staff will be happy to speak with you to determine what option best aligns with how you want to honor or memorialize someone special to you.